



Workforce Capability: Training, Competencies & HR Projects



AGILE LEADERS
Training Center

Workforce Capability: Training, Competencies & HR Projects

Course Overview:

This HR Training Course is designed to support modern leaders in building structured, measurable, and performance-driven workforce development initiatives. The course integrates Training Needs Assessment, Human Resource Development, and Competency Development into a unified framework that enables organizations to move from identifying capability gaps to delivering impactful Learning and Development initiatives.

Participants will explore how Training Needs Analysis TNA supports HR Capability Development by diagnosing performance gaps at individual, team, and organizational levels. The course emphasizes the design and application of Competency Frameworks and Competency Mapping to ensure HR Skills Development aligns with workforce requirements and organizational objectives. Through a Strategic Human Resource Development lens, participants will learn how Workforce Development initiatives can be planned, executed, and monitored using project management principles.

The program also focuses on Performance-Based Training, ensuring that learning initiatives are directly linked to measurable outcomes and operational improvement. By integrating Learning and Development L&D planning with structured execution, the course equips leaders with the skills required to manage HR development initiatives as disciplined, results-oriented projects that strengthen organizational capability and long-term workforce sustainability.

Target Audience:

- HR Managers and HR Business Partners
- Learning and Development L&D Managers
- Workforce Development Specialists
- Department Managers and Team Leaders
- Organizational Development Professionals
- Quality, Performance, and Capability Leaders
- Targeted Organizational Departments:
 - Human Resources and Human Capital Development
 - Learning and Development L&D
 - Workforce Planning and Organizational Development
 - Talent Management and Competency Management
 - Performance Management and Quality Improvement
 - Operations and Business Units

Targeted Industries:

- Government and Public Sector
- Healthcare and Life Sciences
- Manufacturing and Industrial Organizations
- Information Technology and Digital Services
- Education and Training Institutions
- Financial and Professional Services

Course Offerings:

By the end of this course, participants will be able to:

- Conduct structured Training Needs Assessment aligned with organizational objectives
- Apply Training Needs Analysis TNA to identify performance and capability gaps
- Design and apply Competency Frameworks across organizational roles
- Perform Competency Mapping to support HR Skills Development
- Align Learning and Development L&D initiatives with Workforce Development priorities
- Plan and manage Performance-Based Training initiatives using project management principles
- Strengthen HR Capability Development through measurable development programs
- Support Strategic Human Resource Development with data-driven decision-making

Training Methodology:

This course uses an applied Human Resource Development approach that blends conceptual understanding with practical application. Participants engage in guided discussions, scenario-based analysis, structured group work, and facilitated reflection sessions focused on real organizational workforce challenges. Training Needs Assessment and Training Needs Analysis TNA concepts are reinforced through diagnostic exercises that simulate decision-making environments faced by modern leaders.

Interactive workshops focus on Competency Development, allowing participants to analyze roles, define proficiency levels, and apply Competency Mapping techniques. Learning and Development L&D planning sessions emphasize Performance-Based Training design and outcome measurement. Project-based learning activities enable participants to structure HR initiatives using clear objectives, timelines, responsibilities, and evaluation criteria. Throughout the program, emphasis is placed on insight-driven learning and practical examples rather than the provision of tools, ensuring participants can adapt frameworks to their own organizational contexts.



Course Toolbox:

- Training Needs Assessment frameworks and analysis structures
- Training Needs Analysis TNA diagnostic models
- Competency Framework design examples
- Competency Mapping matrices and role profiles
- Workforce Development planning examples
- Performance-Based Training evaluation approaches
- HR Capability Development planning guides
- Strategic Human Resource Development alignment checklists

Course Agenda:

Day 1: Foundations of Human Resource Development and Training Needs Assessment

- **Topic 1:** Role of Human Resource Development in modern organizations
- **Topic 2:** Principles and objectives of Training Needs Assessment
- **Topic 3:** Distinguishing Training Needs Analysis TNA from general training requests
- **Topic 4:** Performance gaps and their impact on Workforce Development
- **Topic 5:** Linking Learning and Development L&D to organizational strategy
- **Topic 6:** Introduction to Performance-Based Training concepts
- **Reflection & Review:** Reviewing HRD fundamentals and diagnostic thinking

Day 2: Training Needs Analysis and Workforce Diagnostics

- **Topic 1:** Organizational-level Training Needs Analysis TNA
- **Topic 2:** Task and role analysis for HR Skills Development
- **Topic 3:** Individual performance analysis and capability gaps
- **Topic 4:** Data sources for Training Needs Assessment decisions
- **Topic 5:** Prioritizing training needs within Workforce Development plans
- **Topic 6:** Validating training needs with stakeholders
- **Reflection & Review:** Applying Training Needs Assessment in organizational contexts

Day 3: Competency Development and Competency Mapping

- **Topic 1:** Principles of Competency Development across roles
- **Topic 2:** Designing effective Competency Frameworks
- **Topic 3:** Competency Mapping for managerial and operational positions
- **Topic 4:** Linking competencies to HR Skills Development pathways
- **Topic 5:** Using competencies to support HR Capability Development
- **Topic 6:** Aligning competencies with Learning and Development L&D initiatives
- **Reflection & Review:** Translating competencies into development priorities



Day 4: Performance-Based Training and Learning & Development Planning

- **Topic 1:** Designing Performance-Based Training programs
- **Topic 2:** Structuring Learning and Development L&D pathways
- **Topic 3:** Integrating Workforce Development with organizational performance goals
- **Topic 4:** Measuring learning effectiveness and performance outcomes
- **Topic 5:** Governance and accountability in HR development initiatives
- **Topic 6:** Continuous improvement in HR Skills Development
- **Reflection & Review:** Ensuring measurable training impact

Day 5: Project Management for Strategic Human Resource Development

- **Topic 1:** Managing HR initiatives as structured projects
- **Topic 2:** Planning HR Capability Development programs
- **Topic 3:** Scheduling, risk, and stakeholder management in HR projects
- **Topic 4:** Monitoring and evaluating Workforce Development initiatives
- **Topic 5:** Sustaining Strategic Human Resource Development outcomes
- **Topic 6:** Integrating TNA, competencies, and execution into HR strategy
- **Reflection & Review:** Consolidating learning and action planning

FAQ

What specific qualifications or prerequisites are needed for participants before enrolling in the course?

Participants should have basic experience in HR, training, management, or operational leadership roles. No advanced technical background is required, making the course suitable for both emerging and experienced leaders.

How long is each day's session, and is there a total number of hours required for the entire course?

Each day's session typically lasts 4–5 hours, including breaks and interactive activities. The full course duration is approximately 20–25 hours delivered over five days.

What is the difference between Training Needs Assessment and Competency Mapping?

Training Needs Assessment focuses on identifying performance gaps that require intervention, while Competency Mapping defines the skills, knowledge, and behaviors needed to close those gaps. Together, they enable effective HR Capability Development and targeted workforce improvement.



How This Course is Different from Other HR Training Courses:

This course stands out by integrating Training Needs Assessment, Competency Development, and project-based execution into a single, coherent framework designed for modern leaders. Rather than treating Learning and Development as isolated activities, the program emphasizes Workforce Development as a strategic function supported by structured Training Needs Analysis TNA and measurable Performance-Based Training.

Participants gain clarity on how Competency Frameworks and Competency Mapping directly inform HR Skills Development and HR Capability Development decisions. The course also emphasizes execution discipline, enabling leaders to plan, manage, and evaluate HR initiatives using project management principles. This integrated, outcome-focused approach ensures that Strategic Human Resource Development efforts deliver sustainable value and measurable performance improvement across diverse organizational environments.



Training Course Categories

Agile PM and Project Management Training Courses

Communication and Public Relations Training Courses

Environment & Sustainability Training Courses

Governance, Risk and Compliance Training Courses

IT Security Training & IT Training Courses

Legal Training, Procurement and Contracting Courses

Marketing, Customer Relations, and Sales Courses

Personal & Self-Development Training Courses

Secretarial and Administration Training Courses

Certified Courses By International Bodies

Data Analytics Training and Data Science Courses

Finance and Accounting Training Courses

Human Resources Training and Development Courses

Leadership and Management Training Courses

Maintenance Training and Engineering Training Courses

Occupational Health, Safety and Security Training Courses

Quality and Operations Management Training Courses

Training Cities

Accra Ghana	Al Jubail Saudi Arabia	Amman Jordan
Amsterdam Netherlands	Athens Greece	Baku Azerbaijan
Bangkok Thailand	Barcelona Spain	Berlin Germany
Cairo Egypt	Cape town South Africa	Casablanca Morocco
Chicago USA	Doha Qatar	Dubai UAE
Frankfurt Germany	Geneva Switzerland	Istanbul Turkey
Jakarta Indonesia	Johannesburg South Africa	Kuala Lumpur Malaysia
Kuwait Kuwait	Langkawi Malaysia	Lisbon Portugal
London UK	Madrid Spain	Manama Bahrain
Marbella Spain	Milan Italy	Montreux Switzerland
Munich Germany	Muscat Oman	Nairobi Kenya
New York USA	Paris France	Phuket Thailand
Porto Portugal	Prague Czech Republic	Riyadh Saudi Arabia



Training Cities

Rome

Italy

San Diego

USA

Seoul

South Korea

Sharm El-Sheikh

Egypt

Singapore

Singapore

Tashkent

Uzbekistan

Tbilisi

Georgia

Tokyo

Japan

Toronto

Canada

Trabzon

Turkey

Vienna

Austria

Zanzibar

Tanzania

Zoom

Online Training